

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, October 17, 2016

6:30 pm

High School Media Center

The regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Monday, October 17, 2016 for the purpose of discussing Board business.

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon Roll Call the following members were present: Aimee Struffert, Bryan Rensenbrink, Todd Quaintance, Sarah Ploeger, Brandon Baker, Jeff Larson, Jere Day. Those absent: none. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VII. Approval of the Consent Agenda

D. Personnel Items

2. Change in Assignment or Replacement

j. Hire Randy Johnson, Science Teacher (addition)

k. Increase in hours for Katherine Nelson, Food Server (addition)

l. Increase in hours for Patsy Buck, Food Service (addition)

J. Approve the Agreement with Princeton Schools (ISD #477) for 20 Hours/Week Service from the Native American Indian Liaison (addition)

K. Approve the Amended Joint Powers Agreement and By-Laws with Rum River Special Education Cooperative (addition)

L. Approve the Lease Agreement with MNSCU for ABE/GED Services Space (addition)

Motion by A. Struffert, second by S. Ploeger, to approve the agenda with the above changes. B. Baker requested to add item D in section IX (Items on Which Board Discussion and Action is Requested) to allow the Building and Grounds Committee to approve up to \$10,000 in emergency building and grounds expenditures. Friendly amendment accepted. Motion carried.

Public Forum

Hailey Stobb, Loren Gotvold, and Olivia Blue-Larson addressed the Board regarding the decision that 2016-2017 seniors cannot participate in the 2017 Drama Scotland trip. After the presentation, J. Larson commented that he is proud of the students' abilities to articulate their positions.

Presentations

Mr. Patnode, Mr. Voshell, and Mr. Wedin presented on the assessment results from the 2015-16 school year.

Committee Reports

J. Larson reported on the October 10 Committee of the Whole meeting. Board discussed scoreboards, the ALC/ECFE lease, and the Hall of Fame.

T. Quaintance reported on the October 10 Food Service and Paraprofessional negotiations. The Food Service reached a tentative agreement. The Paraprofessional group will scheduled another meeting for October 27.

B. Baker reported on the October 17 Building and Grounds at which a facility plans addition process was drafted. He requested to add an action item to the agenda for emergency expenditures. The committee adjusted the construction timeline to change the date of the special meeting to award the construction bids from November 7 to November 15 at which the Board can also canvass the General Election results.

Consent Agenda

Motion by J. Day, second by B. Rensenbrink, to approve the consent agenda. T. Quaintance requested explanation on the agreement with Princeton Schools for Native American Indian Liaison (item J). Superintendent Truebenbach explained that Milaca posted for the position with no applicants, so he reached out to other districts to see if there was a resource Milaca could share, and an agreement was reached with Princeton Schools. T. Quaintance and B. Baker questioned the cost, which was not written in the agreement. The Business Manager explained the salary is \$20,000. B. Baker requested the item be pulled from the consent agenda. J. Day accepted the friendly amendment to pull the item from the consent agenda.

- Approval of the minutes from the September 19, 2016 Regular Board Meeting
- Approval of checks numbers 641739 through 642005 and wire transfers
- Approval of the MN Trust Transfers to First National Bank checking: \$640,000.00 on 9/14/16, \$250,000.00 on 9/26/16, \$300,000 on 9/29/16
- Increase in hours for Deb Winkler, Paraprofessional, 38.75 hours/week (was 37.5 hours/week), effective September 22, 2016
- Increase in hours for Michele Miller, Food Server, 31.25 hours/week (was 30 hours/week), effective September 16, 2016
- Hire Carrie Vesel, ECFE Sibling Care Aide, 7 hours/week, \$9.88/hour, effective September 27, 2016
- Hire Donna Olson, Grade 2 Long Term Substitute for Erica Reiners, BA, Step 1, \$10,423.62, effective approximately November 14, 2016 – February 3, 2017
- Hire Kim Colvin, Title 1 Teacher, BA, Step 1, \$26.57/hour, effective October 3, 2016. Contingent upon receiving official college transcripts and MN Teaching License.
- Hire Amanda Buss, Paraprofessional, 31.25 hours/week, \$10.70/hour, effective October 10, 2016
- Level 1 Certification increase for Tina Schmidt, Food Service, \$11.88/hour (\$0.23/hour increase), effective August 31, 2016
- Hire Emily Ruegemer, Grade 7 Assistant Volleyball Coach, BA+20, Step 2, \$537, effective September 19, 2016 for the 2016-17 season only
- Hire Allie Klaphake, Grade 8 Assistant Volleyball Coach, BA+20, Step 4, \$575, effective September 19, 2016 for the 2016-17 season only
- Hire Randy Johnson, Science Teacher for one section of Human Biology during second semester of the 2016-17 school year, MA+20, Step 15, .12 FTE, effective January 23, 2016
- Increase in hours for Katherine Nelson, Food Server, 13.75 hours/week (was 11.25 hours/week), \$11.65/hour, effective October 10, 2016
- Increase in hours for Patsy Buck, Food Service, 25 hours/week (was 11.25 hours/week), \$11.65/hour, effective October 10, 2016
- Accept the resignation of Craig Talberg, Grade 7 Boys Basketball Coach, effective September 13, 2016
- Approve the retirement of Karen Jerdin, Food Service, effective September 9, 2016. Thank you Karen for 18 years of service to Milaca Public Schools!
- Accept the resignation of Michelle Ehlen, Paraprofessional, effective November 19, 2016
- Accept the resignation of Kim Colvin, Paraprofessional, to accept the Title I position, effective September 30, 2016
- Accept the resignation of Andrea Dahlen, Paraprofessional, Monday, Wednesday, Friday, 7:40 – 11:00 a.m., effective September 22, 2016 (She will maintain Tuesday and Thursdays, 7:00 – 9:00 a.m. & 2:00 – 4:00 p.m.)
- Accept the resignation of Shannon Sailor, Paraprofessional, effective October 14, 2016
- Nicole Hoffman, BA to BA+10, \$41,166 (previously approved at \$41,116)
- Annual Review of the Following Policies: Policy 410 - Family and Medical Leave Policy, Policy 413 - Harassment and Violence, Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults, Policy 506 - Student Discipline, Policy 514 - Bullying Prohibition Policy, Policy 522 - Student Sex Nondiscrimination, Policy 524 - Internet Acceptable Use and Safety Policy, Policy 616 - School District System Accountability, Policy 806 - Crisis Management Policy
- Approve the 2016-2017 Custodial Contract
- Approve the Budget Timeline for the 2017-2018 Budget Year
- Approve the 2016-2018 Child Nutrition District Clerk Contract
- Approve the Joint Powers Agreement and By-Laws with Rum River Special Education Cooperative
- Approve the lease agreement with MNSCU for ABE/GED Services Space

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal reported three staff members have recently been featured in articles in the newspaper. In the Mille Lacs County Times: Meet your Neighbor: Ellen Johnson, The Coffee Cart: Sarah Marte. In the Shopper: the Building Trades Course/Tony Vesledahl. The December issue of the St. Cloud Times is doing a series called "Spark" which will also feature the Building Trades program. He also reported on the preliminary Fall MAP scores.

The Elementary Principal reported on the American Indian Liaison who is contracted through Princeton Schools for student and community engagement focusing on our American Indian population and Milaca Elementary was recently awarded a \$3,000 Dollar General Literacy Grant for the STAR reading club program.

The Assistant Principal of Student Activities provided updated attendance and donations numbers for sporting events and a wrap-up of the fall sports season. Total donations are \$1,208.95.

The Community Ed Director/Facilities Manager reported a number of activities bringing the community into the building: partnering with Mille Lacs County to host Operation Community Connect to bring free services to the community such as haircuts, car seat safety, dental checkups, coats, boots, etc.; ECFE will present Jack Pearson on January 19; and the Looney

Lutheran's Performance on March 25. He has started bi-weekly meetings with the custodians, implemented a cleaning checklist and building walkthroughs, and individual evaluations will begin in November.

The Business Manager reported the auditors will be in Milaca on October 24-28 and the audit will be presented at the December Board meeting; bid documents have been sent out for the new addition with the bid opening set for November 8 due to the change in the construction timeline by the Building and Grounds Committee; the FY2018 budget calendar and enrollment assumptions for FY2018; provided a financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by B. Baker, second by S. Ploeger, to approve the Treasurer's Report. Motion carried.

Motion by J. Day to approve the following resolution:

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
9/29/16	Dollar General Literacy Foundation	Youth Literacy	Monetary	\$3,000

The motion for the adoption of the foregoing resolution was duly seconded by A. Struffert and upon vote being taken thereon the following voted in favor thereof: A. Struffert, B. Rensenbrink, T. Quaintance, S. Ploeger, B. Baker, J. Larson, J. Day

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

B. Baker thanked Dollar General Literacy Foundation for the gift.

Motion by B. Baker, second by B. Rensenbrink, to approve the Grace Period for Federal Procurements. Motion carried.

Motion by B. Baker, second by B. Rensenbrink, to allow the Building and Grounds Committee discretion to approve up to \$10,000 for building and grounds emergency expenditures. All items over \$10,000 will be brought to the next available regular or special meeting of the full board by the Building and Grounds Committee for discussion and approval. Motion carried.

Motion by T. Quaintance, second by A. Struffert, to approve the one-year agreement with Princeton Schools (ISD #477) for 20 hours/week service from the Native American Indian Liaison. The Board is in favor of the position, but have concerns the Agreement is not clear on cost and benefits. Motion by B. Baker, second by T. Quaintance, to table the agreement. B. Baker withdrew his motion to table. Roll call vote to withdraw the motion. Those voted in favor: A. Struffert, B. Rensenbrink, S. Ploeger, B. Baker, J. Larson, J. Day. Those voted against: T. Quaintance. Motion to withdraw carries. B. Baker offers friendly amendment to approve the agreement as written contingent upon the addition into the written agreement that Milaca will pay one half of all costs Princeton incurs up to \$20,000. B. Rensenbrink seconds the amendment. Roll call vote. Those voted in favor: A. Struffert, B. Rensenbrink, S. Ploeger, B. Baker, J. Larson, J. Day. Those voted against: T. Quaintance. Amended motion carries.

Items of Information and/or Discussion Only

The Board noted the enrollment numbers.

Superintendent and Board Members Items

The Superintendent thanked Mr. Patnode, Mr. Voshell, and Mr. Wedin for their Assessment Results presentation; updated the Board on his research into a flexible learning year and requested to schedule a calendar committee to discuss further. According to last year's survey 37% of those who responded said they would like the District to explore what a flexible learning calendar might look like. Scheduled a special board meeting to canvass the election on November 15 at 5:30 p.m., and a Building and Grounds Committee that same day at 4:30 p.m. He commented on the progress of negotiations. Superintendent Truebenbach also highlighted the Science/Technology department for their mobile WiFi backpack, which the use has been offered to other classes and departments. The WiFi backpack will support up to 30 iPads.

S. Ploeger reported that the Community Education Advisory council met on the Sept 28 and discussed the new brochure, which will be out in December.

J. Larson requested that a future agenda includes a presentation on the P&I Grant and the progress of its implementation.

B. Rensenbrink reported Rum River Special Ed Coop met on October 11. They reviewed policies, discussed RRN building and the possibility of extending the lease and possibly expanding their program there.

B. Baker acknowledged the students that presented on the exclusion of seniors on the Scotland trip. He requested the item be added to the next meeting for further discussion.

The Board reviewed the Student Activities account.

The Board reviewed the second reading of the following policies:

Policy 208 – Development, Adoptions, and Implementation of Policies

Policy 206 – Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations

Policy 520 – Student Surveys

Policy 529 – Staff Notification of Violent Behavior by Students

Policy 102 – Equal Educational Opportunity

Policy 401 – Equal Employment Opportunity

Policy 413 – Harassment and Violence

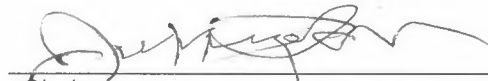
Policy 514 – Bullying Prohibition Policy

Policy 799 – Post-Issuance Debt Compliance Policy

Motion by S. Ploeger, second by T. Quaintance, to adjourn the meeting. Motion carried.

The meeting adjourned at 9:15 p.m.

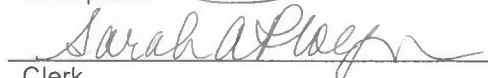
Respectfully submitted,



Chairperson

November 21, 2016

Date



Clerk

November 21, 2016

Date